

# PG 2010 PROSPECTUS

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## **CALENDAR OF ADMISSIONS**

<b>Sr.</b>	<b>Day &amp;</b>	<b>Date</b>	<b>Time</b>
1. Prospectus & forms available from	Monday	07.12.2009	10:00a.m
2. Last date of issue of prospectus by post	Friday	29.01.2010	5.00 p.m.
3. Last date of issue of prospectus at CMC	Thursday	04.02.2010	5.00 p.m.
4. Last date of receipt of completed application form	Friday	05.02.2010	5.00 p.m.
5. Admission written test	Sunday	21.02.2010	2.00 p.m.
6. Declaration of list of candidates qualifying for Oral Examination	Friday	26.02.2010	By 5.00 p.m.
7. Structured Oral Examination	Monday	15.03.2010	09.00 a.m.
8. Declaration of Final Merit List	Tuesday	16.03.2010	By 5:00 p.m.
9. Counselling & Payment of fee	Thursday	18.03.2010	9.00 a.m.
10. Orientation , Medical Examination & BLS	31.03..2010 - 01.04.2010;03.04.2010		8.00 a.m.
11. Report to Teaching Departments	Thursday	05.04.2010	8:00 a.m.

## **GOVERNING BOARD**

The management of the affairs of the Christian Medical College, Ludhiana, is vested in a Governing Board.

### **OFFICERS OF THE GOVERNING BODY**

Chairman	:	<b>Dr. Rajender Gyani</b>
Vice Chairman	:	<b>Dr. Sudhir Joseph</b>
Director & Secretary	:	<b>Dr. Abraham G. Thomas</b>
Treasurer	:	<b>Mr. Amit Aggarwal</b>

### **COLLEGE ADMINISTRATION**

Principal	:	<b>Dr. S.M. Bhatti</b>
Vice Principal	:	<b>Dr. Jugesh Chhatwal</b>
	:	<b>Dr. Tejinder Singh</b>
	:	<b>Dr. Sheena Singh</b>
Registrar	:	<b>Dr. George Koshy</b>

### **HOSPITAL**

Deputy Director	:	<b>Dr. Kim Mammen</b>
Medical Superintendent	:	<b>Dr. Kanwal Masih</b>
Dy. Medical Superintendent	:	<b>Dr. Valsamma Abraham</b>
	:	<b>Dr. Nitin Batra</b>
Nursing Superintendent	:	<b>Sr. Triveni Rajappa</b>
General Superintendent	:	<b>Mr. Ashley Isaiah</b>

## **CHRISTIAN MEDICAL COLLEGE, LUDHIANA**

The Christian Medical College, Ludhiana Society (Regd.) is a Christian Educational and Research Institution established, maintained and administered by Christian Churches and Christian agencies in India.

In 1953 the college started the MBBS program affiliated with Panjab University, Chandigarh admitting men and women students. Since July 1999 the college has been affiliated with Baba Farid University of Health Sciences, Faridkot. The Post-graduate program started in the Sixties. The college offers Post-graduate Diploma, Degree, Super specialty and Doctoral courses.

### **PHILOSOPHY AND OBJECTIVES OF THE INSTITUTION**

Christian Medical College Ludhiana Society, on behalf of the Church, seeks to contribute to the health needs of India by training primarily Christian Medical, Dental, Nursing and other health professional students and by providing holistic health services to the community and the nation, with people of the Christian faith serving in Christ's name alongside with those of other faiths, who identify with these aims and goals.

In fulfilment of this objective the Society has established the Institution (Christian Medical College, Christian Dental College, College of Nursing, College of Physiotherapy, Hospitals and other units) as a Christian Institution in name, content and character.

In furtherance of the above affirmations, the Christian Medical College, Christian Dental College, College of Nursing, Hospitals and other units are administered as an educational and research Institution of an all India character, run, managed and administered by Christian men and women as health professionals, to the highest standards and in the spirit of Jesus Christ, for the healing ministry of the Church in India.

Staff of all faiths shall live and serve together in the Institution in an atmosphere of mutual respect, trust and love.

In this atmosphere of mutual trust and understanding, all the staff shall together strive to create a climate of excellence that is marked by a sense of God's presence and action in their corporate ministry in the Institution.

## POSTGRADUATE ADMISSION PROGRAMME

### MARCH - 2010, NUMBER OF SEATS

Subject	Course	Total	Distribution of seat	
			A	B
<b>DIPLOMA</b>				
Anesthesia	DA	6	3	3
Obstetric & Gynecology	DGO	4	2	2
Ophthalmology	DOMS	1	1	0
Pediatric Medicine	DCH	6	3	3
Radio-Diagnosis	DMRD	4	2	2
Radiotherapy	DMRT	1	0	1
<b>Total</b>		<b>22</b>	<b>11</b>	<b>11</b>
<b>DEGREE</b>				
Anatomy	MD	2	1	1
Anesthesia	MD	4	2	2
Biochemistry	MD	1	1	0
General Surgery	MS	6	3	3
General Medicine	MD	7	4	3
*Obstetric & Gynecology	MD	2	1	1
Ophthalmology	MS	2	1	1
Orthopedics	MS	4	2	2
Pathology	MD	4	2	2
Pediatric Medicine	MD	4	2	2
Pharmacology	MD	3	1	2
Physiology	MD	1	0	1
Radio-Diagnosis	MD	2	1	1
Radiotherapy	MD	1	0	1
<b>Total Degree</b>		<b>43</b>	<b>21</b>	<b>22</b>
<b>Total PG seats</b>		<b>65</b>	<b>32</b>	<b>33</b>

\*Approved by BFUHS, MCI recognition awaited.

For DM/MCH separate prospectus is available.

## ADMISSION REQUIREMENT

### A) ELIGIBILITY CRITERIA

- 1) The candidate must be an Indian National
- 2) A candidate who holds MBBS degree from a medical college recognized by MCI or a foreign medical degree included in the schedules to the Indian Medical Council Act, 1956 and who has obtained full registration from the Medical Council of India or any of the State Medical Councils after completing compulsory rotating internship shall be eligible for admission to Christian Medical College, Ludhiana.
- 3) Candidates who have obtained their MBBS from colleges which are not recognized by Medical Council of India will not be granted admission.
- 4) An Indian National who qualified from a Foreign University/School must produce an eligibility certificate recognizing the qualifying examination as equivalent to MBBS as recognized by the Baba Farid University of Health Sciences and the Medical Council of India. This may be obtained from the
  - i) Registrar, Baba Farid University of Health Sciences, Kotkapura Road, Faridkot-151203, Punjab, <http://www.babafariduniv.com>
  - ii) The Secretary, Medical Council of India, MCI at Sector-8, Pocket-14, Dwarka-1, New Delhi-110075. <http://www.mciindia.org>
- 5) A candidate who after passing the final qualifying examination (MBBS or the foreign Medical degree recognized by MCI) is undergoing 12 month compulsory internship / practical training and is likely to complete the same by 31.03.2010 can take the examination but he/ she shall not be eligible for admission unless he / she has completed the compulsory rotating internship and obtained full registration on or before 31.03.2010 or the candidate produces a certificate from the head of institution that he / she will be completing internship by 31.03.2010.
- 6) No condonation of compulsory rotating internship shall be accepted unless approved by the medical council of India along with necessary proof of the approval of the Medical Council of India. The condonation of compulsory rotating internship shall be restricted to the period up to 31.03.2010 and not beyond that date.
- 7) The cut off dates for the recognition of the medical colleges for the year 2010 will be 31.10.2009. The colleges recognized after this date will not be considered.

- 8) Registration with the MCI / State Medical council is necessary and its documentary proof shall be furnished at the time of counselling.
- 9) **Service obligation:** An applicant, who is expected to complete the service obligation in lieu of Sponsorship (for MBBS/PG-Diploma) by 31.03.2010, may apply. A letter to this effect must be provided along with the application, from the Principal of the concerned Medical College or authorized representative of the sponsoring Body/ Church or any other appropriate authority. Applicant should have completed minimum 2 years of service obligation by 31.03.2010, allowing for adjustment of un-availed leave, if any.

### CATEGORY OF SEATS

Category	Criteria
<b>A. Minority Category</b>	
(i)	For Sponsored Christian candidates who have completed at least two years of service obligation as part of agreement for their MBBS sponsorship at any hospital of the sponsoring church / body of CMC Ludhiana Society or CMC Vellore. <i>(list of the member church bodies of CMC Ludhiana Society is given in Annex. A of this prospectus)</i>
(ii)	Candidates who have served in CMC Ludhiana or any hospital of the member church / bodies of CMC Ludhiana Society for a period of <b>two years or more</b> after completion of internship. The candidate must have a certificate to this effect from the medical superintendent and authorised signatory of the member body. <i>(the format of certificate is given in Format A in this prospectus)</i>

Candidates as above in category A (i) and (ii) but have not submitted relevant documents for verification along with the application form will be considered in category B. No enquiries regarding change of categories will be entertained after 21.02.2010.

Candidates who have applied under Category A (i) and (iii) who desire to be sponsored may apply to one of the sponsoring agencies of the Christian Medical College Ludhiana Society. The list of members of the society is given in the annexure.

Sponsored Christian candidates are required to submit photocopies of church membership certificate, baptism certificate and confirmation certificate (if applicable) along with application form to be considered in this category. If he/she does not do so then he/she will be considered in category B.

### **SERVICE AGREEMENT**

**All candidates selected in category A are required to enter into a service agreement with the respective member body of the Christian Medical College Ludhiana Society without which admission will not be granted. Service Agreement is for a minimum period of two years for diploma & three years for degree after completion of the course in a hospital or in an institution prescribed by Christian Medical College Ludhiana Society or the Supporting Body/Church. Financial assistance will be given to candidates who have a service commitment.**

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#### **B. Open General Category**

- 1) Open General seats are open to all applicants.
- 2) Following applicants are also eligible to apply for open seats.
  - i) Sponsored MBBS graduates of CMC Ludhiana and CMC Vellore who have completed at least 2 years of the service, as per agreement for sponsorship made with the sponsoring body/ church at the time of MBBS admission. Such applicants must produce a certificate from the authorized person of the sponsoring body/church to this effect and stating that the sponsoring body/church has no objection for the applicant to apply. The Sponsoring body / church should mention the period of service rendered by the applicant mentioning the dates and the place(s) where the applicant worked in this connection.
  - ii) CMC Ludhiana graduates having original Service Agreement with the Christian Medical College, Ludhiana who are pursuing the service and who will complete minimum 2 years of the service by 31-03-2010 as per agreement with Christian Medical College Ludhiana Society (Regd.), at the time of MBBS admission.  
  
Such applicants must produce a letter to this effect from the Principal of Christian Medical College, Ludhiana, mentioning the period of service rendered by applicant with dates and areas of services along with a no-objection certificate.

- 3) For MBBS graduates of other colleges, a no-objection certificate from the Principal or appropriate authority along with a certificate for completion of any agreement or obligation for MBBS programme, if applicable, should be provided at time of counseling.
- 4) **Uncompleted Service Obligation:** The primary aim of the Christian Medical College, Ludhiana is to make a significant contribution to the health standards of all communities of our nation with a special emphasis on health care in the rural underserved and unreached areas/communities in India. This mandate is fulfilled by graduates who fulfil their sponsorship obligation by serving in such areas, participating in preventive and curative medicine and understanding the needs of the society. Non-fulfilment of service obligation for any reason violates the spirit of sponsorship.
  - \* Candidates who have not completed their service obligation for two years for any reason and those who have been released from the service obligation prematurely will not be eligible to apply for post graduation in CMC Ludhiana.
  - \* Candidates who have not completed 2 years of satisfactory service obligation by 31.03.2010 will not be eligible for admission.

### HOW TO APPLY

1. Application package which will include the prospectus booklet, and application forms etc will be available till 5:00 PM of Thursday 4<sup>th</sup> February 2010 from Prospectus counter of CMC Hospital on cash payment of Rs. 1000/- (Rupees one thousand only)
2. The same may be ordered by post by sending in request on plain paper stating complete postal address, telephone / mobile number and email address of the applicant along with a demand draft of Rs.1100/- (Rupees Eleven Hundred Only) drawn in favor of "Christian Medical College Ludhiana Society" payable at Ludhiana. *The request may be sent to 'Registrar, Christian Medical College, Ludhiana-141008 before 29-01-2010.*
3. The Prospectus and Application form can also be downloaded from [www.cmcludhiana.org](http://www.cmcludhiana.org) and sent along with relevant forms and application fee of Rs. 3100/- (rupees three thousand one hundred only; which is inclusive of prospectus

fee Rs.1100/- and application fee of Rs.2000/-). Candidates outside india can contact the registrar office about obtaining prospectus. *THE LAST DATE FOR RECEIPT OF APPLICATION ALONG WITH ENCLOSURES IN THE REGISTRAR OFFICE IS 05-02-2010, BY 5:00PM.*

**APPLICATION AND ENCLOSURES REACHING THE REGISTRAR OFFICE AFTER 5:00PM ON 05-02-2010 WILL NOT BE CONSIDERED. PROOF OF POSTING WILL NOT BE CONSIDERED AS PROOF OF RECEIPT OF THE SAME.**

Application package includes

1. Prospectus
2. Application form no. 100
3. Form 99
4. Admit card

## HOW TO SUBMIT APPLICATION

1. A completed application for postgraduate program consists of :
  - a. **Application form** completely filled with a photograph attached and signed by the applicant with half signature on the Photograph and half on the Application form.
  - b. **Two passport size photographs** stapled to application form with name written on the back of the Photograph. The candidate should be recognisable by the photograph and any change in face structure due to change in hair style and beard style etc may be a reason for the invigilator to refuse the applicant's entry into the examination hall. Such case will be the sole responsibility of the candidate.
  - c. **Admit card with Photograph** and address filled in correctly.
  - d. **Form 99-Filled**
    - \* Leave the spaces marked as official use only.
    - \* It is the responsibility of the candidate to enclose photocopies of all relevant documents as per requirement for 'additional marks' given on Pg.13 to be considered for marks applied for in Form 99.
  - e. High School/Higher Secondary certificate as proof of date of birth
  - f. All MBBS University Professional examination marks certificates

- g. Church membership certificate, Baptism certificate (for christian candidates)
- h. Sponsorship Letter for PG course (for category A)
- i. Sponsorship / Service Obligation completion certificate / No Objection Certificate from the relevant authority, as applicable.
- j. **Application fee** - A bank demand draft for Rs. 2000/- ( Rupees Two Thousand Only) drawn in favour of “Christian Medical College Ludhiana Society” on any scheduled bank payable at Ludhiana. If form has been downloaded from the website Rs. 3100/- has to be submitted.

**PHOTOCOPIES ARE TO BE SENT WITH APPLICATION FORMS. ALL NECESSARY DOCUMENTS IN ORIGINAL ARE NEEDED AT THE TIME OF COUNSELLING.**

**APPLICATION FEE ONCE PAID IS NOT REFUNDABLE**

Acknowledgement of application forms will usually not be given separately and ADMIT CARD will be considered as the acknowledgement. Admit card will be issued to all applicants.

Candidates appearing in CHENNAI and NEW DELHI Centers will receive the admit card by Speed Post. Candidates appearing in LUDHIANA center are to collect the admit cards during working hours, from the Office of the Registrar, CMC Ludhiana, from 19.02.2010 till 12 noon of 21.02.2010.

Receipt of Admit Card does not mean that the applicant has met all the eligibility criteria.

A candidate registered for one center as given in the Admit Card shall not be allowed to appear for the test at another centre. An applicant can however apply for change in examination centre after generation of admit card by submitting an application along with fee of Rs. 500/- before close of office on 16.02.2010. Please contact the office of the Registrar for details and queries.

Time table, address of the AWT centre and relevant information will be given in the Admit Card.

It is the responsibility of the candidate to check the schedule of the AWT-2010; discrepancies if any must be brought to the notice of the office of the Registrar immediately.

**DECLARATION FORM :**

A declaration form regarding rules and regulations and information on admission procedure etc. is required to be signed by the applicant and submitted at the time of claiming the seat on admission.

## **ADMISSION WRITTEN TEST CENTERS :**

The Admission Written Test is due to be held on

**21<sup>st</sup> February 2010 (Sunday) from 2.pm to 4.30 pm at CHENNAI, NEW DELHI and LUDHIANA.**

## **POST GRADUATE ADMISSION TEST**

An eligible applicant will be evaluated as per the schedule given below and the cumulative result will be the basis of admission. The Total marks will be 250.

### **A. ADMISSION WRITTEN TEST (AWT): Maximum 170 marks**

There will be only one common written examination for postgraduate diploma and degree courses, consisting of 170 multiple-choice questions from the MBBS syllabus, carrying one mark each.

An applicant should secure a minimum of 50% marks in the AWT to qualify for the oral examination. There is no negative marking.

**Important:** Candidates are advised NOT TO BRING their own PENS to the Examination Centre as the same will be provided by the Institute to each candidate before the commencement of the examination. No candidate should carry any textual material, printed or written, bits of papers or any other material except the Admit Card (without envelope) inside the hall. If a candidate is found to be copying/conversing with other candidates/to have in his/her possession papers, notes or books, he / she shall be disqualified from taking this Examination and the next one or two such Examinations according to the nature of offence and its intimation will be sent to the M.C.I., State M.C. and the concerned Medical College for necessary action.

Candidates shall maintain silence and attend to their papers only. Any disturbance in the examination hall shall be deemed as misbehaviour and the candidate shall forfeit the right to continue to write in the examination. The decision of the Centre Superintendent shall be final and conclusive.

Do not carry cellular phones, pagers, calculators or any other electronic devices while coming to the Examination Centre; these are strictly prohibited in the Examination Centre.

**B. ORAL EXAMINATION****Maximum 30 Marks**

A Structured oral examination covering the clinical/practical aspects of the Surgical, Medical and Basic sciences subjects will be conducted for the candidates who qualify in the Admission written Test. **The list of candidates who qualify for the oral examination will be declared on 26.02.2010** on the notice board of the Office of the Registrar and [www.cmcludhiana.org](http://www.cmcludhiana.org). The venue for the oral examination will be the Examination hall, 4th floor, Health Sciences block, CMC Ludhiana. **This will be held on 15th March 2010 at 09:00am.**

**C. ADDITIONAL MARKS :****Maximum 50 Marks**

**FILL IN FORM 99 AND SEND ALONG WITH APPLICATION FORM AND RELEVANT DOCUMENTS**

Sr.	Criteria	Marks granted
1.	Graduation and Internship from Christian Medical College with fulfilment of service commitment if any	10 marks
2.(a)	Satisfactory completion of minimum of two years of MBBS service obligation after MBBS for graduates of CMC Ludhiana & CMC Vellore	20 marks
<b>OR</b>		
(b)	Completion of 2 years of Rural Service; duly certified by the Medical Supdt./Administrator of the hospital and attested by the <b>Village officer/Tehsildar/Civil Surgeon as applicable. (Format B). Copy of appointment letter must be submitted along with application form.</b>	
3.	Satisfactory completion of work in CMC Ludhiana (not part of Service Obligation) <i>(5 marks for every completed six months upto a max. 20 marks)</i>	20 marks

\* IF ON VERIFICATION, ANY CERTIFICATES ARE FOUND TO BE INACCURATE OR FALSE, FORM 99 WILL BE REJECTED.

**\* ALL RELEVANT DETAILS TO BE FILLED IN FORM 99 AND SUBMITTED ALONG WITH RELEVANT PROOF AND APPLICATION FORM. NO CHANGES TO FORM 99 WILL BE PERMITTED AFTER 21-02-2010.**

**D. PREPARATION OF FINAL MERIT LIST**

The merit list will be prepared on the basis of the following marks obtained by the applicant:

- i) Written Test
- ii) Oral Examination
- iii) Additional marks, if any.

**E. TIE-BREAKING**

In case of two or more candidates obtaining equal marks in the competitive entrance examination, their inter se merit will be determined in order of preference as under:

- i) Marks in AWT
- ii) Total percentage of marks in MBBS
- iii) Age of the candidate - in favour of the older candidate

**F. DECLARATION OF FINAL MERIT LIST**

Merit list will be displayed on the notice board of the office of the registrar, Christian Medical College, Ludhiana on **16-03-2010** and subsequently on the website [www.cmcludhiana.org](http://www.cmcludhiana.org).

**No separate information regarding result will be sent to the candidates.**

**ALLOTMENT OF SEATS BY PERSONAL APPEARANCE (COUNSELING)**

**Admissions to PG courses are based purely on merit**

1. The allotment of seats shall be made to the candidates through personal appearance. For personal appearance the candidates will be called in order of merit.
2. The same will be held on **18.03.2010** from 09.00 AM onwards in Christian Medical College, Ludhiana.

3. All candidates desirous of admission and having appeared for the AWT and the Oral Examination are to appear personally for the counseling.
4. The candidates will be called as per category and merit / rank.
5. The candidates appearing for allotment by personal appearance should **bring the following documents in original. Candidates without original documents shall not be allowed to participate in the counseling. Candidates should keep a photocopy of certificates submitted, in their possession.**
  - a. Admit card
  - b. High school / higher secondary certificate as proof of date of birth
  - c. All MBBS university professional examination marks certificates
  - d. MBBS degree / provisional certificate
  - e. Internship completion certificate
  - f. Valid permanent / provisional registration certificate issued by MCI/ state medical council.
  - g. Sponsorship / service obligation completion certificate ( if applicable)
  - h. Certificate from MS / Principal regarding satisfactory service in Christian Medical College, Ludhiana after service obligation / without service obligation.
  - i. Migration certificate for applicants who are graduates from universities other than Baba Farid University of Health Sciences, Faridkot.  
**<http://www.babafariduniv.com>**
  - j. 3 Stamp size photographs
  - k. Any other certificate relevant for admissions
  - l. Church membership, Baptism certificate ( for Christian Applicants only)
  - m. Sponsorship letter from sponsoring body/church-for sponsored candidates.
6. The number of seats available in each category and in each subject will be displayed and updated as the counseling proceeds. The primary list will also be available on **[www.cmcludhiana.org](http://www.cmcludhiana.org)**.
7. The candidates will have the right to choose any one of the available seats at his / her rank and the same will be allotted to him / her.
8. The mere fact that a candidate has appeared for allotment on the notified date does not mean that the allotment will be made to him / her, as the same will depend upon the availability of seat at his / her rank and the choices exercised by the candidate.

9. Allotment letter and admission letter will be granted on the same day of the counseling to the candidate.
10. A candidate desirous of participating in subsequent counselling (2nd or 3rd) after taking admission in any P.G. Course shall first have to vacate present course seat (as per rules) and let that seat be put up for counselling too.
11. In the matter of allocation / admission of candidates to respective subjects and courses the decision of PG selection committee of Christian Medical College, Ludhiana shall be final.

### **SUBMISSION OF FEES**

The **full fees** must be submitted following scrutiny of relevant original certificates and testimonials etc. as per schedule given above (on 18-03-2010).

**The fee has to be submitted in the form of Bank Demand Draft only in favour of “Christian Medical College Ludhiana Society” drawn on any scheduled / nationalized bank payable at Ludhiana.**

**If the seat is not claimed by full payment of college fees and submission of relevant certificates and testimonials etc. by the above mentioned day and time, the offer will be withdrawn and the seat will be offered to the next applicant on the list on merit course/category wise.**

**It is necessary that in order to get admission, an applicant must submit College fees in full for the Academic year 2010-11. In addition, all relevant certificates and testimonials in original must also be submitted at the time of counseling to the Registrar, Christian Medical College, Ludhiana, otherwise fees will not be accepted.**

#### **COLLEGE FEES DETAILS FOR PG DIPLOMA & DEGREE COURSES:**

##### **ACADEMIC SESSION 2010-11**

<b>Course</b>	<b>Fee</b>
Degree (Clinical)	Rs. 2,98,000
Degree (Anatomy, Physiology, Pathology, Biochemistry & Pharmacology)	Rs. 2,25,000
Diploma	Rs. 2,00,000

**Students with Service Obligation are eligible for financial assistance. Please enquire at Registrar Office for details.**

Candidates have to pay the Annual fees of the subsequent years by February 28th.

If any P.G. resident/P.G. demonstrator fails to complete the training program and/or fails to appear in the P.G. examination at the end of the stipulated period of the training for the course, he/she will have to pay college fees as tuition fee for the additional period as may be applicable.

*MANAGEMENT RESERVES THE RIGHT TO REVISE ALL FEES, AND THE SAME WILL BE EFFECTIVE FROM THE DATE AS MAY BE DECIDED.*

## **REFUND RULES**

Generally no refund of fee is permitted on account of withdrawal/absence from college or other reasons once a student is admitted to any course of study. A refund claim may, however, be admitted on merits after due consideration of the request by the institution.

1. Any time after admission but before 30.04.2010, full refund after deducting administrative fee
  2. Up to 30.05.2010 full refund except administrative fee and any expenses incurred by the institution towards the candidate
  3. On the last date of admission( 31.05.2010), full fees except the administrative fees and any other expenses incurred by the institution towards the candidate, will be refunded, provided the seat is filled. In the event the seat in question remains vacant, the candidate will be required to pay the fees for the entire duration of the course
- \* **No candidate will be allowed to take their original certificates for any reason. If for some purpose the applicant insists on taking the original certificates for a period they need to pay the remaining year's tuition fees in advance.**

SECURITY DEPOSIT of Rs. 5000/- is refundable only after the completion of the course.

All refunds will be processed by the Finance Officer based on the recommendation from the Registrar & Principal. Refund will be made after the candidate has surrendered the original fee receipt and the dues clearance certificate.

## **FILLING UP OF VACANT SEATS**

Vacant seats (if any) arising will be displayed periodically on our website [www.cmcludhiana.in](http://www.cmcludhiana.in) / [www.cmcludhiana.org](http://www.cmcludhiana.org) and on the notice board of the office of the registrar. **There will not be any individual communication to any candidate regarding the status of any vacant seats.**

The second counseling (if required) will be held on 30<sup>th</sup> April, 2010 at 10.00 am and the third and final counseling (if required) on 29<sup>th</sup> May, 2010 at 10.00 am.

All candidates who have cleared the CMC-PG entrance examination (including those who have already taken admission in CMC and those who were absent in the previous counseling) will be eligible for the vacant seats arising.

A candidate desirous of participating in a subsequent counseling after already having taken admission in any PG course shall first have to vacate the present course seat (as per rules) and let that seat be put up for counseling too.

Vacant seats arising during the counseling due to shifting of courses from already admitted candidates will be announced immediately and will be offered to the next meritorious candidate onwards.

## **MEDICAL EXAMINATION**

Following admission, the Staff & Students Health Services of Christian Medical College, Ludhiana, will examine all the candidates. A candidate will not be allowed to continue his/her studies in the college if found medically unfit.

**Immunization against Hepatitis - B:** All admitted candidates have to get immunized against Hepatitis - B within the first week of admission at their own expense.

Following admission, a candidate should register with Baba Farid University of Health Sciences, Faridkot within the limit permitted by University, through the Principal of this college.

**ALL ADMISSIONS ARE PROVISIONAL SUBJECT TO THE APPROVAL & CONFIRMATION OF BABA FARID UNIVERSITY OF HEALTH SCIENCES AND MEDICAL COUNCIL OF INDIA.**

**In compliance to MCI time schedule for various courses, No admission will be made to this college after 31st May 2010 for the session starting April 2010.**

## **DEGREE / DIPLOMA STUDENTS**

### **Orientation**

All post graduates admitted in the institution will undergo an orientation program. This will consist of introduction to the working of the various hospital areas like pharmacy, medical records, and laboratories including blood bank. A basic life support course will also be conducted. All post graduates are expected to attend the complete orientation program.

### **Postgraduate Training :**

All Postgraduate students are expected to register themselves with Baba Farid University of Health Sciences. They must present a thesis research plan within 6 to 9 months of registration. The Thesis work must be adequately supervised and a half yearly report submitted to the principal's office. The final thesis submission must be completed at least 6 months before the final examination . The postgraduate training is structured to rotate through all subject related specialities. The students must maintain a logbook of their training and submit it to the principal's office. The academic training should include adequate participation in seminars, conferences, journal clubs and other academic fora.

All training courses are in service training and all candidates once admitted will have to abide by the rules of this institution as would be explained to them on admission. Failure to do so will draw necessary action which may include discontinuation of training for a period of time as may be deemed fit by the administration.

### **The appointments are done as follows:**

1. P.G. Resident- For clinical subject-appointed by the Medical Superintendent.
2. P.G. Demonstrator- For Para clinical & pre clinical subject appointed by the Principal.

### **Stipend for P.G. trainees \***

A P.G. Resident/P.G. Demonstrator is entitled to receive stipend of Rs. 13,000/- every month during the course of the training.

## Leave

A P.G. Resident / Demonstrator will be entitled to following leave per year:

Annual Leave	:	21 days
Casual Leave	:	7 days
Sick Leave	:	10 days
Conference Leave	:	14 days during the full course

Maternity leave during the training period of P.G. Diploma/Degree course will prolong the period of training by a minimum of six months.

### Accommodation and Fees:

- a) Partially furnished shared institutional accommodation is provided to P.G. Residents near the hospital premises especially for Residents for care of clinical patient's services Subject to availability of institutional accommodation.
- b) **Fees: Residence fee and electricity charges will be as per institutional rules.**

### Identity Card:

All P.G. Resident/Demonstrator once appointed must get Identity card made through the office of the Principal/Medical Superintendent as the case may be within 10 days of appointment.

### Council Registration:

**All Admitted post graduate students must have a registration with the Punjab Medical Council.**

### Rejection and disqualification:

- a) Application form duly filled in along with all necessary enclosures not received on or before 5:00 PM on 05-02-2010.
- b) Application form incomplete / wrongly filled in.
- c) Certificates & testimonials or any other information found to be inaccurate or false.
- d) Failure to take Admission Written Test.
- e) Failure to submit the registration and other certificates, testimonials in time.
- f) Failure to be physically present for scrutiny of certificates and testimonials on the due date in time.
- g) Failure to pay the required fees etc. for admission by due date.

- h) Educational and other requirements of the affiliated University, Medical Council of India, Government of India and Christian Medical College, Ludhiana not fulfilled.

It is to be clearly understood that, submission of complete application for admission does not itself confer a right to be called for admission written test, or to be called to Ludhiana for checking of original certificates or admission to the college; and that the choice of applicants for selection lies with the Selection Committee of the Institution.

### **THE ASSOCIATION OF MEDICAL ALUMNI**

The Alumni association of college graduates and post graduates is an active organisation maintaining contact with Alumni world over. Postgraduates ( who are not CMC Ludhiana Graduates) pay Rs. 2,000/- as one time life membership fee along with the yearly college fee.

#### **For further information contact:**

Dr. Gagandeep Kwatra, Secretary, Association of Medical Alumni

Email : cmcl\_alumni@yahoo.com

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**\* ANY ATTEMPT BY APPLICANTS OR THEIR FRIENDS OR RELATIVES TO CANVASS FOR ADMISSION OR TO BRING INFLUENCE TO BEAR UPON THE ADMINISTRATIVE AND /OR OTHER STAFF MEMBERS SHALL RENDER THE APPLICANT DISQUALIFIED.**

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**\* THE DECISION OF THE SELECTION COMMITTEE SHALL BE FINAL AND NO CORRESPONDENCE WILL BE ENTERTAINED REGARDING REJECTION OR DISQUALIFICATION OF THE APPLICANT.**

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**\* IN THE EVENT OF ANY DISPUTE ARISING OUT OF THIS ADMISSION PROCESS WHERE BOTH PARTIES CANNOT COME TO AN AGREEMENT AND THE MATTER IS TO BE REFERRED TO THE HONOURABLE COURT, THE MATTER WILL BE SETTLED IN LUDHIANA JURISDICTION ONLY.**

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**\* ADMISSION AT C.M.C. LUDHIANA IS ENTIRELY BASED ON MERIT AS PER CRITERIA LISTED IN THE PROSPECTUS.**

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**\* C.M.C. LUDHIANA DOES NOT HAVE ANY REPRESENTATIVES. ANY QUERIES REGARDING ADMISSIONS SHOULD BE ADDRESSED TO THE OFFICE OF THE REGISTRAR**

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## FORMAT - A

(Candidates applying in category **A** who had no service obligation but have worked in a hospital of the member Church/Body of CMC Ludhiana Society or in CMC Ludhiana for a minimum period of 2 years)

This is to certify that

Dr.		
W/D/S/o		
R/o		
has worked in		
which is a hospital of		
(member church/body of CMC Ludhiana Society)		
As <sup>(designation)</sup>	From	To
i.e. for a total of	Yrs.	Months

Also certified that He/she has shown exemplary service during the above mentioned service and is found suitable for further service in the mission hospital of our church/body. He/she has expressed his/her desire to serve the church/body after completion of his post graduation for which he/she will be accepted in our hospital.

Authorised Signatory

Date

Seal of authorized Signature of  
Member Church/Body of CMCL Society

## FORMAT -B

(Candidates who have worked in a hospital located in a rural area for a minimum period of 2 years)

(LETTER HEAD)

This is to certify that

Dr.		
W/D/S/o		
R/o		
has worked in		
which is a hospital located in a rural area,.....		
District.....State.....		
As <sup>(designation)</sup>	From	To
i.e. for a total of	Yrs.	Months

MEDICAL SUPDT./  
ADMINISTRATOR OF HOSPITAL

VILLAGE OFFICER/TEHSILDAR/  
CIVIL SURGEON

Seal of Authorised Signatory  
Date:

Seal of Authorised Signatory  
Date:

## ANNEXURE - A

### List of Bodies/Churches represented on the **CHRISTIAN MEDICAL COLLEGE, LUDHIANA SOCIETY (REGD.)**

The Bodies/Churches represented on the Christian Medical College Ludhiana Society (Regd.) are listed below along with the names & addresses of the authorities.

1. **Synodical Board of Health Services**  
**Church of North India**  
Dr. Samuel P. Kishan  
Chief Functionary & Secretary  
SBHS (CNI)  
16, Pandit Pant Marg, New Delhi-110 001.
2. **Church of South India**  
Rev. Moses Jeyakumar  
General Secretary, CSI  
No. 5, Whites Road, P.B. No. 688  
Chennai - 600 014, South India
3. **Council of Baptist Churches in North East India**  
Rev. Ajoy Kumar Lama  
General Secretary  
CBCNEI Pan Bazar  
Guwahati - 781 001
4. **Council of Medical Work, Methodist Church in India**  
Dr. A. Roop Kumar  
Executive Secretary CMW, MCI  
ETCM Hospital, Kolar  
Karnataka - 563 101
5. **Diocese of Amritsar (CNI)**  
Rt. Rev. P. K. Samantaroy  
Chairman, sponsorship Committee  
Diocese of Amritsar  
26, R.B. Prakash Chand Road, Amritsar-143 001.

Mr. Prakash V. Mall  
Secretary, Sponsorship Committee  
Community Conference Centre  
26, R.B. Prakash Chand Road,  
Amritsar-143 001.

**6. Diocese of Chandigarh (CNI)**

Rev. Darbara Singh  
CNI Mission Compound,  
Brown Road, Ludhiana.

**7. Eastern Regional Board of Health Services (CNI)**

Dr. A. G. Singh  
Secretary & Treasurer  
E.R.B.H.S.  
Director, Evangelical Hospital, Khariar  
P. O. Khariar - 766 107  
Distt. Nuapada, Orissa.

**8. Emmanuel Hospital Association**

Dr. Santosh Mathew  
Executive Secretary  
Emmanuel Hospital Association  
808/92, Nehru Place,  
New Delhi-110 019.

**9. Evangelical Lutheran Church in M.P.**

Dr. Rajiv Choudhrie  
Medical Superintendent  
Pandhar Hospital, P. O. Padhar,  
Betul - 460 005 (M.P.)

**10. Jeypore Evangelical Lutheran Church**

Dr. John Oommen, Secretary/Convener  
JELC Sponsorship Committee  
Bissam Cuttack, Rayagada Distt. Orissa-764 059

**11. Malankara Ortohodox Syrian Church**

(Catholicate of the East)

Dr. Sojan Ipe

Director and Convenor,

Sponsorship Committee

Malankara Orthodox Syrian Church

Medical Mission Hospital, Kolencherry

Distt. Ernakulam, Kerala - 682 311

**12. Mar Thoma Syrian Church of Malabar**

Dr. Abraham Mar Paulose

Diocesan Secretary

Mar Thoma Diocesan Centre

26 Bhai Vir Singh Marg

Gole Market, New Delhi - 110 001

**13. Mennonite Medical Board**

Dr. S. K. Chatterjee

Secretary, MMB

Medical Supdt.

Dhamtari Christian Hospital

P. O. Dhamtari - 493 773 (CG)

**14. Methodist Church in India**

Dr. A. Roop Kumar

Secretary CMW, MCI

ETCM Hospital, Kolar

Karnataka - 563 101

**15. Methodist Health Services, Arga Conference**

Dr. A. Roop Kumar

Secretary CMW, MCI

ETCM Hospital, Kolar

Karnataka - 563 101

**16. Miraj Medical Centre**

Dr. Deepak Kamble  
MS (Gen), FACS, FCAMS  
Director  
Miraj Medical Centre  
Wanless Hospital,  
Miraj - 416 410,  
Distt. Sangli (MS)

**17. Mizoram Presbyterian Church Synod**

Dr. Lalremthanga  
Secretary, Sponsorship Committee  
Presbyterian Hospital  
Durtlang, Aizawl - 796 025,  
Mizoram

**18. Northern India Methodist Health Services**

Dr. A. Roop Kumar  
Secretary CMW, MCI  
ETCM Hospital, Kolar  
Karnataka - 563 101

**19. Salvation Army**

K. V. Lahase, Colonel  
Territorial Commander  
Flat No. 103, 1st Floor,  
Aashirwad Complex,  
D-1 (K-84), Green Park,  
Delhi - 110 016.

**20. Seventh - Day Adventist Church**

Dr. K. Chelladurai  
Secretary, Sponsorship  
Committee of SDA  
P.B. No. - 2, HCF, Hosur- 635 110 (T.N.)

**21. St. Stephen's Hospital**

Dr. Sudhir Joseph, Director  
St. Stephen's Hospital,  
Tis Hazari, Delhi-110 054

**22. The Leprosy Mission**

Dr. Sunil Anand  
Director for India  
The Leprosy Mission  
CNI Bhavan,  
16 Pandit Pant Marg.  
New Delhi - 110 001

**23. United Evangelical Lutheran Church in India**

Dr. K. M. Shyam Prasad  
Martin Luther Bhawan  
95 Purushawalkam Hgh Road  
Chennai 600010

**24. UP Regional Board of Health Services (CNI)**

Dr. H. J. Lyall, Secretary U.P.R.B.H.S.  
Director, Christian Hospital  
Kasganj, Distt. Etah - 207 123

**25. Western Regional Board of Health Services (CNI)**

Dr. C. D. Moses  
Secretary, WRBHS-CNI  
Jalna Mission Hospital  
Dist. Jalna - 431203

Alternate :

Rt.Rev. B R Tiwade  
Bishop of Kolhapur  
Bishop House  
E.P School Compound  
Kolhapur - 416 001

**26. Christian Medical College, Ludhiana**

Director, CMC, Ludhiana - 141 008.

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**Dr. George Koshy**  
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Ludhiana - 141 008, Punjab, India.

**Published by :**  
**Dr. S.M.Bhatti**  
Principal  
Christian Medical College,  
Ludhiana.  
[www.cmcludhiana.in](http://www.cmcludhiana.in)

**Price : Rs. 1000/- Cash Counter**  
**:Rs.1100/- By Post**

*Printed at : ICON Printers, Ludhiana*