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CALENDAR OF ADMISSION

Prospectus available from	Saturday	07.12.2009 10:00 am
Last date of issue of Prospectus by post	Friday	29.01.2010 5:00 pm
Last date of issue of prospectus at the counter	Thursday	04.02.2010 5:00 pm
Last date of receipt of completed application form	Friday	05.02.2010 5:00 pm
Admission written Test	Sunday	21.02.2010 2:00 pm
Declaration of Final Merit List	Friday	26.02.2010
Scrutiny of Certificates and Fee submission	Monday	05.04.2010 10:00 am
Orientation & Medical Examination	Saturday	01.05.2010 8:00am
Session Begins	Monday	03.05.2010 8:00 am

GOVERNING BODY

The management of the affairs of the Christian Medical College, Ludhiana, is vested in a Governing Body, which consists of :

- Nine Term Governors elected by the Governing Body
- Three general co-opted members from among local citizens
- Representatives of the Member Bodies (Co-operating Christian & Associated Christian Bodies)
- Representatives of Overseas Fellowships
- Director of Research and Medical Education, Govt. of Punjab or his/her nominee
- Director of Health Services, Government of Punjab or his/her nominee
- Director General of Health Services, Government of India or his/her nominee
- The Nursing Advisor, Government of India or his/her nominee
- And Nine ex-officio and six elected staff members.

GOVERNING BOARD

The management of the affairs of the Christian Medical College, Ludhiana, is vested in a Governing Board.

OFFICERS OF THE GOVERNING BODY

Chairman	:	Dr. Rajender Gyani
Vice Chairman	:	Dr. Sudhir Joseph
Director & Secretary	:	Dr. Abraham G Thomas
Treasurer	:	Mr. Amit Aggarwal

COLLEGE ADMINISTRATION

Principal	:	Dr. Abi M. Thomas
Vice Principal	:	Dr. George Koshy
Registrar	:	Dr. George Koshy

CHRISTIAN DENTAL COLLEGE, LUDHIANA

Christian Medical College Ludhiana Society is a registered society. The Christian Dental College, Ludhiana is an educational institution of an all India character established and run by the minority Christian community. The primary aim of Christian Medical College Ludhiana Society is to educate and train men and women as health professionals for the healing ministry of the churches in all parts of India, especially in the rural areas. Like many other Christian educational institutions, Christian Dental College, Ludhiana also offers educational and training facilities to young men and women irrespective of their religion and community.

In 1968 a missionary - Dr J.J Fason, Dental Surgeon came from USA to join the faculty of Christian Medical College with a vision to start a modern dental clinic in this part of North India. Dr. Fason took the dental department to its new heights for four years. In January 1972 he left India after giving the responsibility of the Dental Department to Dr. J.L. Joshi who joined Christian Medical College in January 1971.

The Dental Department has been providing dental health care services in the Hospital and the community at large since 1966. Besides providing high quality tertiary care in the hospital, the dental department launched its unique community dental health services in 1984 to rural areas reaching out primarily to the vulnerable population of the children, which is one of few innovative community dental health services in India. The mobile health van, donated by the Government of India, was converted into a mobile dental van and was equipped fully to deliver

necessary dental health care at the door-step of the villages, schools and community.

The Christian Dental College, Ludhiana was established in 1992. It admitted the pioneer batch to the BDS course in August 1992. The College is affiliated to Baba Farid University of Health Sciences, Faridkot. The Christian Dental College, Ludhiana started the MDS course in the subject of Pedodontia & Preventive Dentistry w.e.f. session 2002-2003.

Each year 4 students, men and women, are admitted to the Postgraduate course of the college. All admissions are made on merit.

DISTRIBUTION OF SEATS

Subject	Minority		Open
	Category A	Category B	Category C
Pedodontia & Preventive Dentistry	1	1	2

Vacancies arising in Category A will be filled from Category B and Vice Versa.

Category A candidates:

Those who are of the Christian Minority, who are sponsored by any of the sponsoring agencies which are a part of the Christian Medical College Ludhiana Society (list enclosed in annexure). Candidates selected in this category are required to enter into a service agreement with the respective sponsoring body/church, without which admission will not be granted. Service agreement is for a minimum period of two years after completion of the course in a hospital or institution managed by the member body/church. Such candidates must also fulfill the eligibility criteria given below.

Category B candidates:

Category B open Christian Candidates

Any vacancy in category A will be filled from Cat. B and vice versa

Category C candidates:

Open general category.

ADMISSION REQUIREMENT

1. Academic :

- a) Applicants must have passed the Final Professional BDS Examination of a recognized university and have completed 12 months paid compulsory rotating internship program (as prescribed and approved by Dental Council of India) by 31st March 2010.
- b) An Indian national studying in Foreign University/ School must produce an eligibility certificate recognizing the qualifying examination as equivalent to BDS as recognized by the Baba Farid University of Health Sciences and Dental Council of India. This may be obtained from the Registrar, Baba Farid University of Health Sciences, Faridkot-151 203 Punjab, and the Secretary, Dental Council of India, Aiwan–E-Galib Marg, Kotla Road, New Delhi 110 002.

2. Registration

Applicants must be registered with the State Dental Council /Dental Council of India.

3. Nationality

Applicants must be Indian Nationals for category A , B & C.

4. Rotating Internship Program

An applicant must have completed 12 months paid

compulsory rotating internship by 31st March 2010. A certificate to this effect must be submitted along with application form from the Principal of the concerned Dental College.

5. Service Obligation

The primary aim of the Christian Dental College, Ludhiana is to make a significant contribution to the health standards of all communities of our nation with a special emphasis on health care in the rural underserved and unreached areas/communities in India. This mandate is fulfilled by graduates who fulfil their sponsorship obligation by serving in such areas, understanding the needs of the society. A sponsored applicant, who has completed service agreement with regard to his/her BDS sponsorship obligation, should submit a certificate to this effect from the sponsoring body/church or the authority concerned. Certificate should state the period and place(s) of service. Applicant should have completed minimum two years of service obligation by 31st March 2010. Non fulfilment of service obligation violates the spirit of sponsorship.

* Candidates who have not completed their service obligation for two years for any reason and those who have been released from the service obligation prematurely will not be eligible to apply for post graduation in CDC Ludhiana.

*Candidates who have not completed 2 years of satisfactory service obligation by 31st March 2010 will not be eligible for admission.

6. Category A

All Christian applicants applying under this category must provide Photostat copies of the following:

- a) Baptism certificate
- b) Letter from Pastor regarding church membership with dates
- c) Sponsorship letter - for category A

The original certificates must be available at the time of checking of original certificates.

ADMISSION PROGRAMME

Prospectus and application form can be downloaded from the website www.cmcludhiana.org

Prospectus for MDS course and application form etc. are also available for the session 2010-11, till 05.02.2010, from the college cashier counter of the Accounts Department on cash payment of Rs.1,000/- and by post (Registered/Speed post) till 29.01.2010 by sending a crossed bank demand draft for Rs.1100/- made payable to '**Christian Medical College Ludhiana Society**', payable at Ludhiana drawn on any scheduled bank. Money order, cheques & postal order are not acceptable.

Applicant should send the draft to the Registrar, Christian Medical College, Ludhiana 141008, Punjab along with a covering letter stating the course for which prospectus and application form are required and mentioning the complete postal address of the applicant including pin code.

Last date of receipt of completed application form along with relevant papers in the Registrar's Office is 05.02.2010 by 5:00 pm.

Candidates who are downloading the form must send in the total fee (prospectus and Application fee) of Rs. 3100/- along with the form at time of submission.

Submission of Application Form

A complete application form for MDS contains the following:-

1. Application form completely filled
2. Two copies of passport size photographs to be stapled to application form
3. Application fee – a bank demand draft for Rs.2000/- made in the name of "Christian Medical College Ludhiana Society" payable at Ludhiana. This application fee is not refundable.
4. Photocopies of the following :-
 - Matriculation or equivalent certificate for proof of date of birth
 - BDS marks certificates – All University professional examinations
 - BDS Degree
 - Internship Completion Certificate
 - Registration Certificate with State Dental Council / Dental Council of India
 - Conduct certificate from the Principal of Dental College last attended

- No objection certificate from the appointing authority where presently working (if applicable)
- Service obligation completion certificate from the sponsoring body/church of the authority concerned (if applicable)
- Admit Card (to be filled by the applicant)
- For Christian Candidates- A Photostat copy of Baptism certificate, confirmation certificate (if applicable), letter from Pastor stating your Church membership, Sponsorship letter for MDS course (for Christian candidates applying in category A only).

The last date for submission of application form is 05.02.2010 till 5.00 pm. Any incomplete application will be rejected.

The application may be submitted at the Registrar's Office counter or be sent by registered post / speed post addressed to the **REGISTRAR, CHRISTIAN MEDICAL COLLEGE, LUDHIANA 141008, PUNJAB.**

Applicants are asked to use the envelope marked "Application Form MDS" sent from this office for this purpose. Proof of posting will not be accepted as proof of delivery or receipt. If the application form is not completely filled and/or application is received without necessary enclosures, the application will not be considered. An incomplete application is liable to be rejected.

If the application form with enclosures is submitted to the Office of the Registrar by hand, a receipt may be obtained for the same from the Office of the Registrar.

The applicant will be given a roll number and also the receipt for the application fee, following which all correspondence regarding admission must bear this roll number otherwise correspondence, may be ignored.

Once application form along with enclosures has been submitted, the applicant will not be permitted to make any alteration. It is to be clearly understood that submission of complete application for admission does not itself confer a right to be called for admission written test or to be called to Ludhiana for checking of original certificates or admission to the College and that the choice of applicants for selection and admission rests with the Selection Committee of the Institution. The decision of the Selection Committee shall be final and no correspondence will be entertained regarding rejection or disqualification of the applicant.

Any attempt by the applicants or their friends or relatives to canvas for admission or to bring influence to bear upon the administrative and / or other staff members shall render the applicant disqualified.

MDS ADMISSIONS

Provisional admissions to the MDS course of this college are made according to the rules and regulations of Baba Farid University of Health Sciences, Faridkot and of the Government and Dental Council of India, as may be applicable, and of this college. These are subject to alterations, amendments and modifications.

Residence/Domicile/Nativity Certificate

Applicants shall need a certificate of Residence/Domicile in India. Such certificate is obtained according to prescribed rules in each state/Territory in India and issued by the competent authority with designation and seal of office, state/territorial wise.

Applicants are required to obtain a Residence/Domicile certificate of the respective State/Territory (as applicable) and submit a Photostat copy of the same along with application form.

Two passport size photographs stapled to a plain paper with name written on the back of the photograph. The candidate should be recognizable by the photograph and any change in face structure due to change in hair style and beard style etc may be a reason for the invigilator to refuse the applicant's entry into the examination hall. Such case will be the sole responsibility of the candidate.

Declaration Form

Declaration form will be signed by all applicants who have been selected for the course. This declaration form will be signed at the time of scrutiny of documents.

All P.G students will abide by the Institutional Service Rules and Regulations.

Admission Written Test Center:

The admission Written test is due to be held on 21.02.2010 from 2.00 pm to 4.30 pm at **Chennai, New Delhi and Ludhiana.**

ADMIT CARD

Generally admit card will be issued to all the applicants, whose application form along with full application fee have been received by the office of the Registrar, to sit for the admission written test at the center as given in the Admit Card. Receipt of Admit Card does not mean that the applicant has met all the eligibility criteria.

It is the responsibility of the candidate to check the schedule of the AWT 2010 and discrepancies if any must be brought to the notice of the Registrar's office immediately.

Applicants for the Ludhiana center should collect Admit Card for the AWT from the office of the Registrar personally from 19-02-2010 till 12.00 Noon of 21-02-2010.

Admit card will bear the photograph of applicant and will mention:

- * Name and roll number of the applicant
- * Time of the test
- * Centre and other relevant information.

The photograph of the applicant will be rubber stamped by the Registrar, Christian Medical College, Ludhiana.

POST GRADUATE ADMISSION TEST MDS DEGREE

1. Admission Written Test : **200 Marks**

- a) The admission written test shall be conducted in all the subjects of BDS course. All questions will be multiple choice type. There will be 200 questions;

each question shall carry one mark, total marks being 200. There is no negative marking.

b) Criteria to Pass the Admission Written Test :

In order to pass the admission written test, an applicant must obtain a minimum of 50% marks. Failure to do so will make the applicant in-eligible for admission.

2. Additional Marks for Admission: Maximum 50 Marks

Criteria	Maximum Marks
1. Graduation & Internship at CDC, Ludhiana (should do both to get credit)	10 marks
2. Satisfactory completion of minimum of 2 years of sponsorship service obligation for graduates of CDC Ludhiana OR Completion of 2yrs of Rural Service duly certified by Village officer or Tehsildar as applicable	20 marks
3. Satisfactory completion of work in CDC Ludhiana following graduation (not part of service obligation) and after completion of service obligation if any	5 marks for every completed 6 months (maximum of 20 marks)

3. Preparation of Merit List

The merit list will be prepared on the basis of the following marks obtained by the applicant:

- i) Admission Written Test
- ii) Additional marks, if any

Provided the applicant is otherwise eligible and photocopies of certificates and testimonials etc of the applicant are found to be in order.

4. Tie-Breaking

Tie-Breaking of the applicants on total marks will be done on the basis of the following.

- a) Marks in AWT
- b) Percentage of total marks obtained in all BDS professional examinations combined together.
- c) Age of the candidate-in favor of the older candidate.

Declaration of Final Result

Provisional merit list as per category will be published. The number of “selected” candidates will be equal to the number of seats in that category and the rest will be deemed to be in waiting list.

Results will be displayed on the notice board of the office of the registrar, Christian Medical College, Ludhiana and on the website www.cmcludhiana.org on 26.02.2010 with names of provisional selected applicants along with provisional waiting list applicants on merit in MDS course category wise. **No separate information regarding result will be sent to the candidates.**

Scrutiny of Original certificates and testimonials

Procedure for counseling for MDS admissions to be held on 05-04-2010 from 10:00 A.M. onwards

Candidates will be called as per merit and category. It is necessary for all the applicants in the list to be present at the required date and time for consideration for the counselling.

If any applicant fails to appear as per schedule mentioned above and/or, if the original certificates and testimonials etc are not found to be in order and/or, if he/she is found ineligible due to any reason he/she will not be considered for admission and his/her seat will be cancelled from the provisional selected/waiting list as the case may be, and the seat will be offered to the next applicant on the merit list.

Original certificates and Testimonials etc. required for scrutiny at the Office of the Registrar:

- Matriculation or equivalent certificate for proof of date of birth
- BDS marks certificates – all university professional examinations.
- BDS Degree
- Internship completion certificate.
- Registration certificate with State Dental Council.
- Conduct certificate from the Principal of Dental College last attended.
- No objection certificate from the appointing authority where presently working (if applicable).

- Service obligation completion certificate from the sponsoring body/church or the authority concerned (if applicable).
- Eligibility certificate from Baba Farid University of Health Sciences, Faridkot (applicable to applicants passing qualifying BDS examination from a University not recognized by BFUHS, Punjab Dental Council and Dental Council of India)
- Migration certificate for applicants from any other university other than Baba Farid University of Health Sciences, Punjab.
- Domicile/Residence/Nativity certificate
- For Christian Applicants- Church Membership certificate, Baptism certificate, Sponsorship Letter from Sponsoring body/church, duly signed by authorised signatory (for candidates applying to category A)

Applicants will have to bear traveling and other expenses e.g. boarding and lodging etc, on their own, for this purpose.

Submission of College Fees The College fees for the session 2010-11 in full must be submitted following scrutiny of relevant original certificates and testimonials etc at the designated bank counter.

MDS FEES STRUCTURE – 2010 ADMISSIONS

1st Year	Amount in Rupees
TUITION FEE	1,86,000
Other fee*	19,000
University Admin. Expenses Fees	7,000
University Registration Fee	5,000
Admission Fee	10,000
Development fee	15,000
Dental material	50,000
Security deposit	5,000
Alumni fee	1,000
Total	2,98,000

* Other fee	
Library	15000
Medical	3000
Student Association	1000
Total	19000

Students with service obligation can apply for financial assistance. Please enquire at the office of the registrar.

The College fees has to be submitted in the form of Bank Demand Draft only in favor of '**Christian Medical College Ludhiana Society**' drawn on any scheduled/nationalized bank payable at Ludhiana. It is necessary that in order to get admission

an applicant must submit College Fees in full for the Academic Year 2010-11 along with all relevant certificates and testimonials in original to the Registrar, Christian Medical College, Ludhiana otherwise fees will not be accepted and the offer will be withdrawn and the seat will be offered to the next applicant on the merit list.

Vacant Seats

In the event of any vacant seats arising as a result of withdrawal of a candidate after first counselling, a second counselling will be held on 17th May 2010. The procedure for the second counselling will be the same as that followed for the first counselling. In the event a third counselling is required, the same will be held on 29th May 2010. Vacancies will be displayed periodically on the notice board of the office of the registrar and on the website www.cmcludhiana.org. For such seats, all candidates on the merit list including those absent for the previous counseling will be eligible to attend.

Refund Rules

1. Any time after admission but before 30.04.2010, with the exception of the administrative fees, full refund of fees is permitted.
2. Upto 30.05.2010, full refund except administrative fee and any expenses incurred by the institution towards the candidate in question.
3. On the last date of admission(31.05.2010), full fees, except the administrative fees and any expenses incurred by the institution towards the candidate, will be refunded, provided the seat is filled. In the event the seat in question remains vacant, the candidate will be required to pay the

fees for the entire duration of the course.

If any candidate fails to complete the training program and/or fails to appear in the PG examination at the end of the stipulated period of the training for the course, he/she will have to pay college fees as tuition fee for the additional period as may be applicable.

Candidates, who, for any reason are unable to complete their PG study and desire to discontinue their study, will be liable to pay the fees of the remaining period of the course.

The Security deposit is refundable only on completion of the course and if claimed within one year of completion of the course.

The management reserves the right to revise the college fees from time to time and these will be effective from the date as may be decided.

Registration is with Baba Farid University of Health Sciences, Faridkot

All admissions are provisional and subject to the approval and confirmation of Baba Farid University of Health sciences, and the Dental Council of India.

Medical Examination:

- a) Following admission, the Staff & Students Health Services of Christian Medical College, Ludhiana will examine all the candidates. A candidate will not be allowed to continue his/her studies in the College if found medically unfit.
- b) Immunization against Hepatitis B – All admitted candidates have to get the 1st dose of the Hepatitis B vaccine at their

own expenses within the first week of admission

Leave:

A P.G student will be entitled to following leave per year.

Annual Leave	:	21 days
Casual Leave	:	07 days
Sick Leave	:	10 days
Conference Leave	:	14 days

Maternity leave during the P.G training period will prolong the period of training by a minimum of six months.

Identity Card

All P.G students once appointed must get Identity cards made through the office of the Principal, Christian Dental College within 10 days of appointment.

Alumni Association

An association of graduates, post graduates and faculty of the Christian Dental College, Ludhiana was formed on 24th March 2008. The Annual Meeting of the alumni is held on 24th March every year.

For details, contact :

Dr. Ritu Jain, Secretary, CDC Alumni Association
E-mail : cdc_office@yahoo.com

ANNEXURE - A

List of Bodies/Churches represented on the CHRISTIAN MEDICAL COLLEGE, LUDHIANA SOCIETY (REGD.)

The Bodies/Churches represented on the Christian Medical College Ludhiana Society (Regd.) are listed below along with the names & addresses of the authorities.

1. **Synodical Board of Health Services**

Church of North India

Dr. Samuel P. Kishan
Chief Functionary & Secretary
SBHS (CNI)
16, Pandit Pant Marg,
New Delhi-110 001.

2. **Church of South India**

Rev. Moses Jeyakumar
General Secretary, CSI
No. 5, Whites Road,
P.B. No. 688
Chennai - 600 014,
South India

3. **Council of Baptist Churches in North East India**

Rev. Ajoy Kumar Lama
General Secretary
CBCNEI Pan Bazar
Guwahati - 781 001

4. **Council of Medical Work, Methodist Church in India**

Dr. A. Roop Kumar
Executive Secretary CMW, MCI
ETCM Hospital, Kolar
Karnataka - 563 101

5. **Diocese of Amritsar (CNI)**

Rt. Rev. P. K. Samantaroy
Chairman, sponsorship Committee
Diocese of Amritsar
26, R.B. Prakash Chand Road,
Amritsar-143 001.

Mr. Prakash V. Mall
Secretary, Sponsorship Committee
Community Conference Centre
26, R.B. Prakash Chand Road,
Amritsar-143 001.

6. **Diocese of Chandigarh (CNI)**

Rev. Darbara Singh
CNI Mission Compound,
Brown Road, Ludhiana.

7. **Eastern Regional Board of Health Services (CNI)**

Dr. A. G. Singh
Secretary & Treasurer
E.R.B.H.S.
Director, Evangelical Hospital, Khariar
P. O. Khariar - 766 107
Distt. Nuapada, Orissa.

8. Emmanuel Hospital Association

Dr. Santosh Mathew
Executive Secretary
Emmanuel Hospital Association
808/92, Nehru Place,
New Delhi-110 019.

9. Evangelical Lutheran Church in M.P.

Dr. Rajiv Choudhrie
Medical Superintendent
Pandhar Hospital,
P. O. Padhar,
Betul - 460 005 (M.P.)

10. Jeypore Evangelical Lutheran Church

Dr. John Oommen,
Secretary/Convener
JELC Sponsorship Committee
Bissam Cuttack, Rayagada Distt.
Orissa-764 059

11. Malankara Ortohodox Syrian Church

(Catholicate of the East)
Dr. Sojan Ipe
Director and Convenor,
Sponsorship Committee
Malankara Orthodox Syrian Church
Medical Mission Hospital,
Kolencherry Distt. Ernakulam,
Kerala - 682 311

12. Mar Thoma Syrian Church of Malabar

Dr. Abraham Mar Paulose
Diocesan Secretary
Mar Thoma Diocesan Centre
26 Bhai Vir Singh Marg
Gole Market,
New Delhi - 110 001

13. Mennonite Medical Board

Dr. S. K. Chatterjee
Secretary, MMB
Medical Supdt.
Dhamtari Christian Hospital
P. O. Dhamtari - 493 773 (CG)

14. Methodist Church in India

Dr. A. Roop Kumar
Secretary CMW, MCI
ETCM Hospital, Kolar
Karnataka - 563 101

15. Methodist Health Services, Arga Conference

Dr. A. Roop Kumar
Secretary CMW, MCI
ETCM Hospital, Kolar
Karnataka - 563 101

16. Miraj Medical Centre

Dr. Deepak Kamble
MS (Gen), FACS, FCAMS
Director

Miraj Medical Centre
Wanless Hospital,
Miraj - 416 410,
Distt. Sangli (MS)

17. Mizoram Presbyterian Church Synod

Dr. Lalremthanga
Secretary,
Sponsorship Committee
Presbyterian Hospital
Durtlang,
Aizawl - 796 025,
Mizoram

18. Northern India Methodist Health Services

Dr. A. Roop Kumar
Secretary CMW, MCI
ETCM Hospital,
Kolar
Karnataka - 563 101

19. Salvation Army

K. V. Lahase, Colonel
Territorial Commander
Flat No. 103,
1st Floor,
Aashirwad Complex,
D-1 (K-84),
Green Park,
Delhi - 110 016.

20. Seventh - Day Adventist Church

Dr. K. Chelladurai
Secretary, Sponsorship
Committee of SDA
P.B. No. - 2, HCF,
Hosur- 635 110 (T.N.)

21. St. Stephen's Hospital

Dr. Sudhir Joseph, Director
St. Stephen's Hospital,
Tis Hazari, Delhi-110 054

22. The Leprosy Mission

Dr. Sunil Anand
Director for India
The Leprosy Mission
CNI Bhavan,
16 Pandit Pant Marg.
New Delhi - 110 001

23. United Evangelical Lutheran Church in India

Dr. K. M. Shyam Prasad
Martin Luther Bhawan
95 Purushawalkam Hgh Road
Chennai 600010

24. UP Regional Board of Health Services (CNI)

Dr. H. J. Lyall,
Secretary U.P.R.B.H.S.
Director, Christian Hospital
Kasganj, Distt. Etah - 207 123

All correspondence to be addressed to:

Registrar

Christian Medical College Ludhiana 141008

Punjab, India.

Telephone +91-161-5010809

Fax : 0161 – 2610708

Email : registrar@cmcludhiana.in

Website : www.cmcludhiana.org

www.cmcludhiana.in

Office Working Hours:

Monday – Friday :8:00 am to 1:00 pm

2:00 pm to 5:00 pm

Saturday : 8:00 am to 1:00 pm

Sunday : Closed